

Bexley Education Foundation
Transparency and Public Disclosure Policy

Purpose

The Bexley Education Foundation (BEF) believes in transparency and accountability to its constituents and the public with the goal of promoting trust and understanding. To facilitate transparency, the BEF will make available information on its governance structure, significant policies, finances, and programs.

This policy covers Internal Revenue Service (IRS) requirements regarding public disclosure of the BEF's IRS filings.

Information Available to the Public

The BEF shall make available for public inspection and copying the following information and documents in a timely manner:

Governance documents

- List of current officers and members of the BEF Board of Governors
- Articles of Incorporation (as currently in effect)
- Code of Regulations (as currently in effect)
- Annual Impact Report (or comparable document)
- List of standing committees and committee members
- Conflict of Interest Policy
- Document Retention and Destruction Policy
- Whistle-Blower Policy
- Transparency and Public Disclosure Policy

Financial and IRS documents

- IRS Form 1024, Application for Recognition of Exemption Under Section 501(a), all documents submitted with IRS Form 1024, and any documents the IRS required to be submitted in support of IRS Form 1024
- IRS 501(c)(3) exemption ruling letter
- IRS Form 990 (Annual Information Return) for the last three fiscal years, including schedules, attachments, and supporting documents filed with the IRS (the names and addresses of contributors listed on Schedule B of IRS Form 990 are not required to be disclosed and shall be maintained as confidential information)

Administration and Additional Sources of Information

The BEF delegates to its Executive Director the authority to implement this policy. The BEF Executive Director may place reasonable restrictions on the time, place, and manner of in-person inspection and copying. The BEF may charge a reasonable fee for copies requested (no more than the IRS per page rate) and actual postage cost for mailing such copies.

The BEF's IRS Form 990 may be accessed from the IRS at <https://apps.irs.gov/app/eos/>.

The information BEF is required to file with the State of Ohio pursuant to Section 1716.02 of the Ohio Revised Code may be obtained from the Ohio Attorney General's Office at <https://www.ohioattorneygeneral.gov/Business/Services-for-Charities/Charitable-Registration>.

Information on the BEF, including IRS filings and documentation, may also be obtained from "GUIDESTAR® by Candid." at <https://www.guidestar.org/Home.aspx>.