

# BEF GRANT APPLICATION

## PURPOSE:

BEF grants provide funding to faculty and/or administrators in the Bexley Schools for creative and innovative programs and projects that enrich the current curriculum and can be incorporated into future curriculum plans for the district.

## SELECTION CRITERIA:

- The project should show creativity, innovation, encourage collaboration, impact a significant number of students and support the goals and strategic priorities of the Bexley City Schools. Collaborations are encouraged.
- The application should describe the impact that the program/project should have on current and future programs for Bexley students and address the current and future needs such as staffing, space, and district budget.
- The application should have a realistic time line for accomplishing the goals, objectives, and evaluation.
- BEF has five grant categories: District-wide Impact Grants of \$100,000 or more, Growth Grants of \$20,000-\$99,999 or more, Idea Grants of \$5,000-\$19,999, Opportunity Grants of \$501-\$4,999 and Teacher Mini Grants of up to \$500. **There is a separate on-line application for Teacher Mini-Grants.**
- The amount requested for the project should be realistic and detailed. **Estimated budgets will not be accepted.** Monies cannot be requested to pay teachers and staff but may be used to compensate outside professionals/experts who work with students, faculty, volunteers or parents. Those persons should be fully screened prior to completing the grant application and before engaging in any activities with students.

## REQUIREMENTS:

- There will be two application deadlines this year: Decisions will be made within 30 days of grant deadline.  
**Friday, October 19, 2018 – projects/programs for second semester of 2018 - 2019**  
**Friday, March 15, 2019 – projects/programs for 2019 – 2020 school year**
- Applications should be typewritten and fit within the allotted space on the application form. Please provide the original signed application (including Cover Page) to the BEF and make one copy for your records.
- Projects will be funded for **one year** from the start of the project. Unused funds will NOT be carried over to the next year.
- A final report should be submitted no later than **one year** from the initial funding. The report form will be provided by the BEF and should address the specific objectives and if and to what extent they were met.
- The original copy **MUST be signed** by the Applicant, the school/building Principal, and the Director of Technology, if there is technology component.
- Changes in the implementation or focus of the project after the grant has been awarded should be submitted to the BEF Grants Committee for review.
- By accepting BEF grant funds, the applicant agrees to publicize the grant to school community members.
- The BEF Grants Committee reserves the right to make any exceptions to these policies.

## QUESTIONS OR WANT TO DISCUSS A GRANT IDEA?

Contact Pam Glasgow, BEF Executive Director  
237-4309 ext. 4118  
pamela.glasgow@bexleyschools.org

THE BEXLEY EDUCATION FOUNDATION  
GROWTH, IDEA OR OPPORTUNITY GRANT APPLICATION  
COVER PAGE

All information must be provided.

**Please type**

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**Applicant Name**

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**Email Address**

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**Work Phone**

**Cell Phone**

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**Position**

**School Building**

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**Other faculty/staff co-applicants**

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**Project Title**

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**Number of students directly participating**

**Date project will begin**

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**Amount requested from BEF**

**Total cost of the project**

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**\*\*Building Principal's Signature/Date**

**\*\*Applicant's Signature/Date**

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**\*\*Technology Director's Signature (if there is a technology component)**

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**\*\*These signatures MUST be submitted with the original copy of the application.**

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**Project Title**

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**Number of students directly participating**

**Amount requested from BEF**

Will this program benefit students beyond those directly participating?     Yes     No

If yes, please explain.

**PROJECT SUMMARY**

One Paragraph Summary Description (**not to exceed 200 words in this space.**)

**PROJECT DESCRIPTION**

**Please answer each question within the space provided.**

**All sections should be typewritten.**

1. What is innovative/creative about this project? Why is it valuable and unique?

2. What are the specific educational goals and objectives you expect to accomplish?

3. How will the project impact the curriculum and strategic priorities of the district?

4. Describe the steps for project implementation, including the proposed timetable. If the project is not fully funded how will you alter your plans?

5. How will the project impact current staffing, future staffing, space and the district budget? Please be specific.

6. Which of the following areas does your project/program support?

- Art
- English/Language Arts
- Foreign Language
- Gifted
- Health & Wellness
- Humanities/Social Studies
- Math
- Music
- Science
- Social/Emotional
- Theatre/Drama
- Technology
- Other

**THE BEXLEY EDUCATION FOUNDATION GRANT APPLICATION**

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**BUDGET DESCRIPTION:** Include specific information on the kind and quantity of materials and equipment needed, supplies and cost, and other sources for additional income or in kind services. The BEF encourages shared expenses through partnerships but will not reimburse for dollars already spent. **Estimated budgets will NOT be accepted.**

**EXAMPLE**

ITEM / QUANTITY Example	SUPPLIER	AMOUNT FROM BEF	OTHER FUNDING SOURCE	OTHER SOURCE AMOUNT
Six (6) Pallette Boards	ABC Supply	96.00	PTO	50.00

**▼ Your BEF Grant Budget Starts Here ▼**

ITEM / QUANTITY	SUPPLIER	AMOUNT FROM BEF	OTHER FUNDING SOURCE	OTHER SOURCE AMOUNT
<b>TOTALS</b>		<b>0.00</b>		<b>0.00</b>

**TOTAL COST FOR THE PROJECT: 0.00**

(To calculate, combine the amount requested from BEF & other sources of funding.)

If you have questions or need assistance contact:  
 Pam Glasgow at 237-4309 ext. 4118 or email: [pamela.glasgow@bexleyschools.org](mailto:pamela.glasgow@bexleyschools.org)